

East Quincy Highlands II HOA
Board Meeting Notes
October 5, 2020, 5:30pm, via Zoom Call

Attendance Board Members:
Barbara Spitzer
Bob Ferenczi
Marc Meacham
Peter Silvester, Absent, whose absence was excused

Also in attendance:
Don Anoff, Brightview Landscaping
Jenniferr Dubrow, Neighborhood Watch
Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

Agenda Item	Notes
Call to order/agenda	The meeting was called to order at 5:35p.m. The Agenda was approved by acclamation acknowledging that items may be taken out of order.
Updates	<p><u>Community Input</u> Ms. Reese gave an overview of the discussion with the City of Aurora neighborhood watch program coordinator. In past years no neighborhood watch representative has been assigned. Management will follow up with Jennifer Dubrow.</p> <p>Ms. Reese presented resident requests that have been submitted to the HOA. The East Mercer place right-of-way has been cleaned up and Brightview will maintain the area in the future. Discussion followed regarding closing the cul-de-sac access to that drainage walkway for safety. Management will consult with legal to review the plat map for what might be required on that parcel.</p> <p><u>Neighborhood Watch</u> Jen Dubrow presented information regarding the neighborhood watch. There has not been large participation by the East Quincy Highlands II neighborhood in past years. The Watch posts on NextDoor and Facebook. The groups meet 4 times per year as a volunteer to communicate amongst the larger group, the neighborhood officer and the community. The PAR officer will vet any volunteer and training can be performed online during COVID. She encourages involvement and community activity.</p>

East Quincy Highlands II HOA
Board Meeting Notes
October 5, 2020, 5:30pm, via Zoom Call

	<p><u>Landscape Report</u> Mr. Anoff presented the updates from Brightview. The new firmware has been installed in the irrigation system controllers. A gate valve is leaking on the detention pond side of Picadilly. The cost estimate is not-to-exceed \$750. The system will be winterized in about 2-3 weeks.</p> <p>Two proposals have been submitted for landscaping overhaul at South Entryway as well as right-of-ways and clean-out of the drainage way. The Board approved a work order in the amount of \$33,068.11 for Highland Park work. Work order #7290631 was discussed, as well as turf and entryway repair work. The detention pond will be excavated and fixed as soon as the area is dry. The tall grasses will be removed at the South entrance once they are dormant. The board wished to hold off on further right-of-way work orders until the detention pond is cleaned up.</p> <p>Mr. Anoff presented the snow contact removal services contract for 2020-2021. Rates have changed up 3%, with no other scope changes. Director Spitzer noted that a school bus stop may have moved from one location to another. Director Spitzer will look into dated bus routes, and Management will request routes from the school district transportation representative.</p> <p><u>Budget</u> Management presented the draft 2021 budget. Management will update the budget with amounts from Brightview for 2021 fees and will provide the final draft for discussion and approval at the end of year for the 2021 annual meeting.</p> <p><u>Other project updates</u> Ms. Reese provided an updated work order for the wall cap and picnic table and bench repairs. The additional cap repairs and anchors are now included in the project scope. Benches and tables will be covered in metal which can be painted and repainted for ongoing maintenance. The board approved the wall-cap repair work and will review the tables and benches prior to approving. Ms. Reese will confirm that all benches will be repair</p>
<p>Architectural Control Committee</p>	<p>Ms. Reese gave the ARC report. She asked about the process for the enforcement policy guidance. Management will proceed with enforcement policy guidelines and assess fees.</p> <p>Ms. Reese updated the Board with the response from the homeowners regarding graffiti on the fence line. The City of Aurora may force the homeowners to paint the fence, but the homeowners have either delayed response or chosen to not paint over the graffiti. The board directed management to coordinate with maintenance on painting the fences and bill back the homeowners.</p>

East Quincy Highlands II HOA
Board Meeting Notes
October 5, 2020, 5:30pm, via Zoom Call

Minutes Review	<p><u>Financials</u></p> <p>The Board reviewed the financial report and meeting minutes. Upon motion by Director Ferenczi and seconded by Director Meacham, the Board voted 3-0, to approve the minutes from the June 29, 2020 and August 24, 2020 meeting.</p> <p>The board discussed retaining Wells Fargo checking and reducing the amount in the Wells Fargo Money Market account while opening a First Western Trust Money Market account to be prepared for changing CD rates for the reserve accounts.</p>
Adjournment	<p>The board adjourned the meeting by acclamation at 7:30p.m.</p> <p>The next meeting will be in the first week of December to approve the budget, approve annual contracts, and review end of year projects.</p>