

East Quincy Highlands II HOA Architectural Control Improvement Request

Office Use Only

Homeowner Name: _____		
Property Address: _____		
Email Address: _____		
Email Address: _____		
Cell #:	Home #:	Other #:

Date Received:
Date Responded
To Committee:
Approved:

Thank you for your submittal. Please give a very detailed improvement plan and include additional pages if needed. You must submit pictures of the neighbor to the left and to the right of you for all paint requests. If possible, include pictures and/or drawings of the planned improvement area. Include web pages of the manufacturer for the committee to review as well as products and/or colors. Paint schemes are available online at eqhiihoa.com. Paint applications should include body, trim and accent color. Accent is considered the front door and shutters only. Please print clearly or save this document to the desktop to type on it, save it, and then submit via email.

Web Page(s): _____

Planned Start Date: _____ Completion Date: _____

Please note that the ACC has up to 45 days to respond to your request. We will make every effort to meet your planned start date requests. **Note:** If you have not been contacted by management, please do not assume your form was received, and for your protection do not begin any changes or improvements until you have received written approval from your ACC through management. I understand that I must receive approval from the Architectural Control Committee (ACC) prior to and in order to proceed. I understand that ACC approval does not constitute approval of all codes or the City of Aurora requirements. I agree to complete improvements to the specifications giving in this document after receiving approval. If you disagree with a decision of the ACC committee, you may submit a request for reconsideration and document the reasons the decision should be overturned and your application will be reviewed again. I have read the instructions sheet and will comply.

Date: _____ Signature: _____

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____ ACC approved as submitted _____ Paint 3x3 area visible from street

____ ACC approved with the following requirements:

____ ACC denied request for the following reasons:

Note: _____

Committee Member's Signature: _____